



		<ul style="list-style-type: none"> <li>• G.Williams advised it is difficult to measure but has reduced due to the work undertaken this year by D.Scott and G. Williams reminding staff regularly and incidences of purchase orders not created when they should have been has decreased.</li> <li>• G.Williams advised he attended a forum last week where Amanda Branley from Central Office advised work is being undertaken on a new procurement system (which will incorporate a new computer based procurement system) that will take us away from needing manual purchase orders which will all be online, which will also include accrual accounting.</li> </ul> <p><b>4c – MET Bushfire Plan</b></p> <ul style="list-style-type: none"> <li>• G.Williams explained difference between a Bushfire Plan evacuation compared to a normal evacuation.</li> <li>• K.Savins advised she will explain the difference between a normal evacuation and Bushfire evacuation with staff in term 3.</li> <li>• It was agreed that we need to increase the communication to all Red Hat Wardens and staff to advise when we have a Bushfire Evacuation so they all know we muster in the Cafeteria.</li> <li>• It was suggested we have a normal evacuation and then send everyone back to class, and then straight into bushfire evacuation to emphasize difference.</li> <li>• K.Savins advised we will discuss evacuations at assemblies so students can understand what they need to do.</li> <li>• Staff will be reminded they must follow directions by red hat wardens no matter what they believe.</li> <li>• K.Savins will speak with Donna Heath about running an evacuation at Tindale</li> <li>• K.Savins raised issue about PA systems. K.Savins and G.Williams to examine how we can fund PA final work for Tindale. G.Williams has met the contractor at MET and we need to get the fire contractor to meet at MET and test.</li> </ul>	
5.	Other Business.	<p><b>5a – overall financial position of the school</b></p> <ul style="list-style-type: none"> <li>• K.Savins will discuss at next FACRM meeting as our budget in 2017 is very tight, we have less students than we budgeted for and we have a deficit in the salaries budget and we need to examine where we can make savings.</li> <li>• G.Williams read letter on new \$18.6b funding for schools across Australia over the next 10 years. The funding for JTC would be based on student numbers and if our numbers remained the same we would receive an additional \$188k per year over 10 years if the State Government passed on all of the additional funding to schools.</li> </ul>	

**6. Next Meeting:**

22<sup>nd</sup> June 2017

**Meeting Closed:** 2:20 pm

**Signed:**

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Chairperson

\_\_\_\_\_  
Date