



JOHN TONKIN COLLEGE
Mandurah Western Australia

LETTER OF COMMENDATION

Dear Parent/Caregiver

It is a pleasure to notify you that _____ is commended for:
(Student's full name) (Year)

- Improved attitude
- Improved work ethic
- Excellent attitude
- Excellent work ethic
- Trying hard at all times
- Consistently demonstrating a positive attitude in class
- Outstanding achievement in an assessment task
- Consistent high achievement in a Certificate course, Workplace Learning, or Traineeship
- Consistently being well organised and punctual
- Consistently completing homework
- Being an excellent Ambassador for John Tonkin College

Please accept our congratulations.

Teacher comment: _____

Teacher

Signature

Subject

Head of Learning Area

Signature

Date

Tindale Campus

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